

# MILL CREEK SPECIAL SERVICE AREA ADVISORY BODY

Kane County/Mill Creek SSA Office  
39W250 Herrington Boulevard, Suite R1, Geneva, IL 60134

## AGENDA

Monday, March 18, 2019

6:30 PM

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes:**
  - A. Tuesday, January 22, 2019
4. **Monthly Financial**
  - A. Budget Performance Report
  - B. Detail General Ledger Report
5. **Subdivision Report – Projects**
  - A. Sheriff's Detail
  - B. Greng's Woods:
    - i. Update - Shodeen's response to Advisory Body's decision
  - C. Resident Request Concerning Wetland Behind Shannon Square:
    - i. Project delayed due to weather constraints
  - D. FY2019 Requests for Quotes (RFQ's):
    - i. Brush Pick-Up Services:
      1. Kramer awarded contract
      2. 2019 Brush Pick-Up guidelines & schedule posted on website
      3. Brush pick-up notification postcards in progress – mailing scheduled for week of MAR 25<sup>th</sup>.
    - ii. Tree/Stump Removal Services:
      1. Final decision pending
    - iii. Parkway Tree Maintenance Services:
      1. Final decision pending
    - iv. Turf Fertilization Services:
      1. Lawn Fixers, dba Spring Green, awarded contract
      2. Schedule TBD
    - v. Concrete Lifting Project:
      1. Final decision pending
    - vi. Bike Path Maintenance:
      1. RFQ process still in progress
    - vii. Prairie Maintenance:
      1. RFQ to be worked on for FALL
  - E. FY2019 Contract Renewals:
    - i. Parkway Tree Installations:
      1. 2019 = Third/Final Contract Extension Brancato Landscaping (current vendor)
      2. Earle has requested update on per tree pricing.

- ii. Street Sweeping Services with Lakeshore Recycling System:
  - 1. Presented for COB approval @ MAR 12, 2019 meeting
- iii. Holiday Lights with Santa's Helpers:
  - 1. Presented for COB approval @ MAR 12, 2019 meeting
- iv. Landscape Maintenance with Cornerstone Horticultural Partners:
  - 1. Umbrella contract draft in progress
- v. J.U.L.I.E. Locates Services:
  - 1. Presented for COB approval @ MAR 12, 2019 meeting
- vi. SSA Office Lease:
  - 1. Presented for COB approval @ MAR 12, 2019 meeting

**6. Advisory Body Comments**

**7. New Business:**

- A. Review of Herrington Circle landscaping plans

**8. Adjourn**